

Health, Safety and Environmental Protection Committee

Date: August 5, 2002

Time: 1:00 pm. – 4:30 p.m.

Location: Room 142, Federal Building, Richland

1:00 p.m. **Welcome and Introductions**

1:05 p.m. **Committee Business**

- Adopt April meeting summary

1:10 p.m. **Committee Work Plan**

Purpose: Determine committee priorities and organization of work

- Overview of HAB leadership retreat and leadership commitments (Keith Smith)
- Organize and prioritize work
- Identify potential areas for Board products

****Please bring the HSEP work plan from the July HAB packet**

2:10 p.m. **August 1 Performance Management Plan & C3T**

Purpose: Identify HSEP issues for future work

- Overview – Keith Smith
- Agency perspectives
- Committee discussion

3:00 p.m. **BREAK**

3:10 p.m. **Review Adopted Advice #134 - ISMS**

Purpose: Determine if adopted consensus advice captured all of the committee's concerns

- Issue Manager overview (Tim Takaro)
- Regulatory perspective
- Committee discussion

3:40 p.m. **Performance Metrics for ISMS**

Purpose: Explore existing metrics and other possibilities

- Issue Manager overview (Tim Takaro)
- Committee discussion regarding future work

4:10 p.m. **Committee Business**

Purpose: Review work plan to determine committee path forward

- Assign committee representatives for Executive Issues Group call on August 22
- Confirm need for August committee call, August 21
- Future meeting topics
- Review committee assignments

4:30 p.m. **Adjourn**

Upcoming Meetings and Calls:

August 6, 8:30 – 3:35 p.m., River and Plateau Committee Meeting

August 15, all day, Tank Wastes Committee Meeting

August 24, deadline for room reservation for September 5 – 6 HAB meeting in Seattle. (Radisson Hotel Seattle Airport, 1-800-333-3333)